

**UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF FLORIDA**

In re:

Administrative Order 04-11

**New Local Form to Accompany
Emergency Motions, Expedited Motions
in Chapter 11 Cases and Late Filed Papers**

Local Rules 5005(F)(2), 9013-1(F) and 9075-1 set forth procedures for submitting papers of an emergency nature, filed as expedited motions in a chapter 11 case or being filed later than two business days prior to an already scheduled hearing. For filings in Miami, Chief Judge Robert A. Mark and Judge A. Jay Cristol presently require these documents to be filed with a red cover sheet to ensure prompt delivery of a copy of the document to the judge's chamber. The court has determined that this procedure should be implemented for all filings in this district and that the "Red Sheet" be converted into a new local form 92 cover sheet for emergency, expedited or late filed papers. Therefore, it is **ORDERED**, as follows:

1. The filing of any emergency motion, a motion pursuant to Local Rule 9013-1(F) or any paper to be considered by the court within 48 hours of a hearing, must be accompanied by a local form 92 cover sheet (printed on red paper) (the "Red Sheet") and courtesy copies of the original documents filed, including, if applicable, the local form "Notice of Late Filing of Paper Pursuant to Local Rule 5005-1(F)(3)".

2. The Red Sheet (Local Form 92) and accompanying documents must be filed in the divisional office where the judge assigned to the case in which the documents are being filed is chambered.

ORDERED in the Southern District of Florida on November 23, 2004.

/s _____
ROBERT A. MARK
Chief United States Bankruptcy Judge

c: All SD Bankruptcy Judges